



## **REGULAR COUNCIL MEETING MINUTES**

**DATE: TUESDAY MAY 12TH, 2020**

**TIME: 7:00 PM**

**LOCATION: COUNCIL CHAMBERS**

The Regular Council Meeting of the Minto Village Council was held in the Council Chambers at 7:00 pm on Tuesday May 12th, 2020 with Mayor Erica Barnett presiding. Session was recorded and posted on Facebook for public viewing.

\*indicates attendance electronically

**COUNCILLORS PRESENT:**      \*Reg Barton (DM)  
Greg Smith  
\*Crystal Boudreau  
Derrick Quigley

### **1. CALL TO ORDER**

Mayor Barnett called the meeting to order at 7:00 pm

Mayor Barnett asked for a moment of silence to acknowledge the loss of Richard Beers, and Brian Glenn, two very memorable members of the community.

### **2. APPROVAL OF MINUTES**

MOTION: Moved by Deputy Mayor Barton and seconded by Councillor Quigley to approve the Regular Council Meeting minutes from April 14th, and the special meeting minutes from April 16<sup>th</sup> and 28<sup>th</sup>, 2020

MOTION CARRIED

### **3. CORRESPONDENCE READ**

Thank you cards from the Quondam family, and the MEMS Breakfast program

## 4. COUNCIL REPORTS

### 4.1 DEPUTY MAYOR BARTON

Deputy Barton attended all regular and Special Meetings of Council.

Mountain Bike Trails: Please be advised that the Mountain Bike Minto trails are open. If you and your family would like to take an opportunity to get out of the house and enjoy a great outdoor activity here is your chance. Please remember to respect the Physical Distancing rules and respect the Physical Distance of the other riders.

Sewer Report:

- Replaced seal on pump Upton Street
- Replaced duck Bill valve on North Minto Station
- Flushed sewer on 2 locations on Pleasant Drive civic 539 and civic 835
- Sewer tests done
- Monthly environment done
- Snow removal done
- Sewer flushing unit overhauled
- New hose added to flushing unit
- UV lights cleaned
- Operations building cleaned
- Daily rounds done
- Met with Roy's consultants on 3 lift stations
- Emailed information to Roy's consultants

### 4.2 COUNCILLOR BOUDREAU

Councillor Boudreau has attended all special and regular meetings of council for the month.

Tourism: There will be Facebook contest posted on the village Facebook page called show us "Minto fun at home contest" how have you had fun at home during Covid -19 isolation. This is a great chance to win some Minto swag, the winner will be picked at the end of June – make sure to tag village of Minto in your post.

Once again, we will be having our village beautification contest, the deadline for this contest will be extended until the end of June and winners will be posted on the village FB page. For more information please contact the village office at 327-3383

The Remembrance Day banners were a big success and we will be placing orders for next year. The deadline to purchase a banner is July 31, 2020. For more info call Allan Sypher at 327-3395

The animal control officer responded to four calls for disturbances with one leading resulting in a final written warning. Please contact Jill Taylor at 326-9968 or the village office with concerns relating to animal control.

Councillor Boudreau reminded the community to continue to social distance, as it is working.

#### 4.3 COUNCILLOR SMITH

Councillor Smith attended all regular and special meetings of council during the month as well as several meetings with management and staff of the maintenance department, as well as, with the Fire Department.

The Fire Department responded to 1 garage fire, 1 alarm, 3 grass fires, 1 motor vehicle accident, 1 house fire, 1 ATV fire, and 1 brush fire during the month of April

##### Maintenance Report:

- Filled potholes
- Repaired catch basin at Northside Drive
- Arena, painted and cleaned
- Cleaned ditch on Northfield
- Repaired 3 decorative streetlights on main street
- Removed winter equipment and put away
- Removed sander and serviced
- Repaired sink hole on road centennial
- 3ton inspected
- Repaired doors on lift stations (Park, High School and North Minto)
- Put new camera at Gilbert Park
- Cleaned storm drains
- Put up safety precautions for covid19
- Swept streets
- Cleaned shop

#### 4.4 COUNCILLOR QUIGLEY

Civic Relations: Councillor Quigley attended all regular and special meetings of Council; and on April 29, he attended the WG Bishop Nursing home Board meeting via teleconference.

With following the Protocol and Guidelines from the Province of NB in regard to large gatherings, the Village Council along with Chairperson Geraldine Barton have cancelled

this year's summer Festival. We can only hope that next year we will be able to offer a bigger and better festival.

Monday May 11th – Work has started at the Minto arena. With the summer Festival cancelled, we are taking advantage of the rinks down time this summer and giving it a fresh coat of paint in the lobby and as well as other areas in the arena.

In these strange and uncertain times, I want to wish everyone to continue to be healthy and safe

#### 4.5 MAYOR BARNETT

May 2020

Before we begin, I did want to acknowledge the loss of two residents, Richard Beers better known as Bozo has been a fixture in the arena since the 1970's. He became a full-time employee in 1993. Bozo loved his community, loved his job and most of all loved his family. His presence in the arena will certainly be missed but will be felt in the walls of the arena for years to come. On behalf of council I would like to send our condolences to Charlene, his children and extended family.

Also, over the past weekend our community lost Brian Glenn, a former Deputy Mayor and Councillor. Brian was an ambassador and advocate for the Village of Minto. Brian was a strong voice at government tables to advocate for equal business opportunities for rural New Brunswick and was instrumental in the rejuvenation formation of the Business Improvement Association. Brian was proud of his roots and always gave back to the community, his contribution to the community will never be forgotten. We are sending out condolences to Ruth and family and extended family.

Mayor Barnett attended and chaired all special and regular meetings of council  
Meetings with individual councillors regarding their departments,  
Meeting with office staff, maintenance management regarding summer work and COVID regulations.  
Meeting with 3 casual workers regarding work to be completed  
Meeting with Fire department  
RSC Regular meeting  
Meeting with auditors  
Paving Tender opening

Discussions have been held regarding plans for summer work. Things will certainly be different this coming summer. However, we are confident that much work will be completed in a safe manner. Our plan for the summer is to have dedicated crews with different home bases allowing for social distancing. Summer will be different however, as we have delayed many larger scale projects this will allow us much time to get smaller projects completed that we have pushed back. Our summer crew will be smaller, as we need to assure that we are complying with Worksafe NB and provincial guidelines, but I am confident that we will be able to keep up with the workload.

Deadline to apply for casual work will be this Friday May 15th, and deadline for summer students will be Friday May 29th.

We still have no confirmed a date for spring cleanup. Once we have one, we will make residents aware. The issue is that they need extra hands on the truck, and this is currently not an option with the mandated guidelines.

As Per solid waste recycling is not being collected as they are unable to safely sort it. Garbage pickup is happening on schedule

We have also heard complaints of Bears in residential areas. Should you have issues with bears in your neighbourhood please contact department of natural resources.

The announcement was made a couple weeks ago that we have decided to cancel the summer festival for 2020, as much as this saddens me, we know that is the correct decision. This will mean though that we can start planning early and prepare for a bigger and better festival for 2021.

## 5. **OPEN TO THE FLOOR**

Questions received via email from the public

1. Given that the opportunity for a public meeting will not be permitted in the next little while due to Covid-19, I would like to request that the Mayor and/or council issue an update to the FB page/website with regard to TRACC fire, including input from both TRACC and the GNB departments of Public Safety, Health, and Environment.

Answered by Mayor Barnett

Mayor Barnett confirmed that the public meeting slated for June of 2020 will not be possible due to the public health restrictions, she has however, been in contact with

the officials at the Department of Public Health, Public Safety and Environment on an ongoing basis, she plans to report the test results and relay updates to the citizens at the regular council meeting on June 9<sup>th</sup>, 2020

2. Rumours around that TRACC has taken ownership of at least two more facilities in the Industrial park (in addition to the plant affected by the December 2019 fire). Could council confirm this information and advise residents living nearby what precautions are now being taken to hopefully prevent future fires.

Answered by Mayor Barnett

Mayor Barnett confirmed that TRACC has purchased the former RPS Composite building located at 99 Industrial Park Road, with intentions of demolishing the old site and moving their operations to the new facilities. They will be working with the Fire Marshalls office to formulate an emergency plan to help mitigate the risk as best they can. The government departments and Recycle NB will also be involved in the process to ensure the safety of neighboring residents and the community. Mayor Barnett will offer more of an update on this at the regular council meeting in June.

## **6. NEW BUSINESS**

### **6.1 GENERAL CHEQUE DISBURSEMENT**

MOTION: Moved by Deputy Mayor Barton and seconded by Councillor Smith to approve the General Cheque Disbursement as circulated in the amount of \$107,175.87

MOTION CARRIED

### **6.2 SEWER CHEQUE DISBURSEMENT**

MOTION: Moved by Councillor Smith and seconded by Councillor Boudreau to approve the Sewer Cheque Disbursement as circulated in the amount of \$22,721.88

MOTION CARRIED

### **6.3 MONTH OF MAY LYME AWARENESS PROCLAMATION**

MOTION: Moved by Councillor Quigley and seconded by Councillor Smith to proclaim the month of May Lyme Awareness Month in the Village of Minto

MOTION CARRIED

The proclamation was read aloud by Mayor Barnett.

6.4 FIRE DEPARTMENT APPOINTMENTS

a. MARK ROBICHAUD- CAPTAIN OF TRUCKS

MOTION: Moved by Councillor Smith and seconded by Councillor Quigley to appoint Mark Robichaud as Captain of Trucks as recommended by the Fire Department executive committee.

MOTION CARRIED

b. BRANDI LABEURQUE- QUARTERMASER

MOTION: Moved by Councillor Smith and seconded by Deputy Mayor Barton to appoint Brandi LaBeurque to Quartermaster as recommended by the Fire Department executive committee.

MOTION CARRIED

6.5 PAVING TENDERS

There were five tenders received in response to the call for tenders for the paving of Summit Drive and several streets in North Minto. All prices are excluding HST

Hogan's Paving: \$195, 536

Sewell's Paving: \$173,540

Brown's Paving: \$207,879.50

Northern Construction: \$142,500

NRB Construction: \$233,925

MOTION: Moved by Councillor Smith and seconded by Councillor Boudreau to award the 2020 paving tender to Northern Construction Inc. in the amount of \$142, 500 plus HST.

MOTION CARRIED

7. ADJOURNMENT

MOTION: Moved by Deputy Mayor Barton and seconded by Councillor Quigley to adjourn the Regular Council Meeting at 7:40pm

MOTION CARRIED

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Mayor

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Clerk