

BY-LAW NUMBER 131

A COMMUNITY DISASTER PLANNING BY-LAW

The Council of the Municipality of Minto under authority vested in it by the Municipalities Act and the Emergency Measures Act, and Regulations there under, enacts as follows:

DEFINITION:

1. For the purpose of this by-law,

- (a) "Emergency" means a present or imminent event in respect of which the Minister or Municipality, as the case may be, believes prompt coordination of action or regulation of persons or property must be undertaken to protect property, the environment or the health, safety or welfare of the civil population;
- (b) "Emergency Measures Plan" means any plan, program or procedure prepared by the Province or a Municipality, as the case may be, that is intended to mitigate the effects of an emergency or disaster and to provide for the safety, health or welfare of the civil population and the protection of property and the environment in the event of such an occurrence.

STANDING COMMITTEE OF COUNCIL

2. A Standing Committee of Council, hereinafter called "the Committee" shall be appointed by Council, to consist of not fewer than two (2) members of Council and the Clerk Administrator.

Two members of the Committee shall constitute a quorum.

3. In addition to its other duties and powers under this by-law, the Committee shall be responsible for:

- (a) Advising Council on the development of a municipal emergency plan
- (b) The appointment of an Emergency Measures Coordinator and such others as may be required
- (c) The preparation and approval of the municipal emergency measures plan.

GENERAL

4. Subject to the approval of Council, the Committee may negotiate and on behalf of the Municipality enter into agreements with other municipalities, with the Government of the Province, with the Government of Canada, or with other agencies, or any or all of them, for the purposes of mutual aid; for the formation of joint organizations; or for the employment of their members or resources; all within the terms of a community disaster plan.
5. In the event of an emergency being declared, the municipal emergency plan will be implemented by the Committee in full or in part according to the procedures outlined therein.
6. (A) In the event that an emergency has been declared, Council will be automatically convened and shall not be adjourned until the emergency is declared to be over.
 - (b) Each member of Council will be advised by the committee when an emergency has been declared and he/she shall advise the Emergency Operations Centre of his/her whereabouts during the continuation of the emergency.
 - (c) Before, upon the event of, or during the continuation of an emergency, the Mayor or Deputy Mayor or any two (2) Councillors may call members of Council to meet for the purpose of declaring an emergency and of carrying out business pertaining thereto. As soon as a quorum is present, the meeting may be called to order, and for the purposes of this by-law only, any two (2) members of Council shall constitute a quorum. At such meeting only matters directly pertaining to the emergency may be considered by Council and business will be conducted according to the by-laws of the municipality where they do not conflict with this by-law.
7. In the event that an emergency has been declared, all employees, servants and agents of the municipality will advise the Emergency Operations Centre of their whereabouts and will be required to carry out duties as ordered by the Emergency Measures Coordinator. In this connection, unless council otherwise stipulates, for services performed during the continuation of the emergency:
 - (a) Department heads will receive no additional remuneration,
 - (b) Salaried persons, other than Department Heads, will receive a pro-rata hourly rate for time worked in excess of 8 hours per day,

(c) Hourly paid employees will receive time and one half their regular hourly rate for time worked in excess of eight hours per day,

(d) Casual employees as required during the emergency will be paid the usual set rate per hour.

8. When an emergency is declared, the Committee may forthwith procure food, clothing, medicines, equipment, goods and services of any nature or kind for use therein, the payment for which shall be made by the Municipality.

9. For the duration of the emergency, Council may appoint as auxiliary fire fighters, persons who are recommended to it by the Fire Chief.

10. For the duration of the emergency, Council may appoint any other persons as deemed necessary by the Emergency Measures Coordinator.

11. By-law Number 60 dated December 1980 is hereby repealed.

READ FIRST TIME: October 22, 1998

READ SECOND TIME: October 12, 1999

READ THIRD TIME AND ENACTED: October 12, 1999

(Sgd.) D.A. Gould

MAYOR

(Sgd) Rose Collette

CLERK